

Role Statement

Senior Funding Consultant

Classification Level:	ASO5	Agency:	Office for Recreation, Sport and Racing
Position Number:	P16278	Division:	Strategy and Investment
Direct Reports:	0	Business Unit:	Funding Services
ANZSCO Code:	2223	Reports to:	Manager, Funding Services
Date Updated:	Sep 2026	Location:	Mile End

Organisation Overview

The Office for Recreation, Sport and Racing (ORSR) is the lead South Australian Government agency for sport, active recreation and racing. ORSR supports sport and recreation organisations, local government, and the community by providing leadership and support through the development and delivery of funding, policy, programs, infrastructure planning and management, and high-performance pathways.

Division

The **Strategy and Investment** division plays a central role in strengthening ORSR's performance, reputation and strategic direction. Through its communications function, it enhances the organisation's profile and public presence, while its business operations and governance teams provide specialised corporate support and advice. Informed by market intelligence, research and evaluation, the division generates industry insights which shape strategy and improve sector outcomes. The funding services team administers the Sports Vouchers Plus program and manages the assessment and allocation of grants across one off, term and ongoing programs that support industry priorities. The division also leads commercial and partnership opportunities that leverage ORSR's assets to drive sustainable revenue and maximise value.

Role Overview

The Senior Funding Consultant reports to the Manager, Funding Services and is responsible for leading the planning, coordination and organisation of assigned grant and funding programs.

The Senior Funding Consultant is responsible for leading the end-to-end coordination of assigned funding programs. This includes the ongoing development and evaluation of grant programs to ensure they are managed in a fair, equitable and transparent way.



The Senior Funding Consultant consults and liaises regularly with the Funding Program client base, other government agencies and the recreation and sport industry.

Key Outcomes of the Role

The Senior Funding Consultant is required to undertake a wide range of activities which may include all or any of the following:

- Implementing and/or coordinating assigned agency funding programs, projects, systems, policy development processes and/or services that are considered to be broad in scope and may include supporting related planning, change and improvement functions.
- Motivating and/or mentoring staff and controlling allocated resources to deliver assigned agency funding programs, projects, systems, policy development processes and/or services.
- Resolving complex issues with innovative solutions that are consistent with Agency objectives which may include developing and selecting new techniques and methodologies appropriate to the discipline and agency.
- Providing high level analysis, research, information and expert advice that will assist in the development of assigned agency funding programs, projects, systems, policies and/or services.
- Providing advice and support to the Minister for Recreation, Sport and Racing, Chief Executive and the Senior Leadership Team.
- Undertaking critical, sensitive and/or complex information, consultation and/or negotiation processes with stakeholders and across government agencies.
- Coordinating investigations and preparing reports and recommendations on matters of some complexity and sensitivity.
- Provide a high standard of customer service for internal and external clients.
- Contribute to a safe, diverse and healthy work environment free from discrimination and harassment by working in accordance with legislative requirements and the Code of Ethics.

Special Conditions and Essential Requirements

- This role has been classified as a position of trust. The incumbent is subject to a satisfactory general probity check in line with departmental policies and procedures.
- Some out of hours work may be required.
- Some intrastate and interstate travel may be required.

Qualifications / Licences

Essential

Nil



Person Capabilities

- Highly developed written communication skills including the ability to produce timely and succinct reports and briefings, including recommendations, that reflect critical thinking and persuasive arguments.
- Highly developed research skills and the ability to develop accurate, clear and detailed written reports and provide strategic advice.
- A high level of inter-personal and communication skills in liaison, negotiation and conflict resolution with staff and clients at all levels.
- Highly developed project management skills including demonstrated knowledge of contemporary project management processes and an understanding of relevant government policies.
- Demonstrated ability to act with urgency, accept and expect responsibility, positively support change and risk management initiatives and implement complex solutions within span of assigned functions.
- Proven ability to manage a high volume of complex work and meet competing deadlines.
- Proven skills in developing and maintaining professional networks in a sensitive/political environment.
- Proven ability to work under broad direction, independently or as part of a team, and exercise a significant level of responsibility, decision making, judgement and delegated authority in resolving complex problems.
- Demonstrated ability to support change and risk management initiatives and implement complex solutions.
- Understanding of government policies, practices and procedures relating to financial management, accounting principles and governance requirements.
- Demonstrated knowledge and commitment to promoting and creating a safe and inclusive work environment, and the legislative requirements of Equal Opportunity and Work Health and Safety legislation.

Corporate Responsibilities

Exhibits behaviours and demonstrates commitment and accountability to:

- Keeping accurate and complete records of business activities in accordance with the State Records Act 1997.
- Maintaining a commitment to the Public Sector Act 2009, Ethical Conduct and the legislative requirements of the Public Sector Act 2009 and Work Health and Safety Act 2012.
- Supporting and advocating Equal Employment Opportunity (EEO) and diversity in the workplace in accordance with EEO legislation. In particular, maintaining a commitment to promote an inclusive workplace in support of Aboriginal and Torres Strait Islander people and other under represented groups.



Delegate Approval

Name

Signature

Date: / /

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